

# ENROLLMENT FORM

Department of Retirement Systems  
PO Box 48380  
Olympia, WA 98504-8380  
Toll Free: 1-800-547-6657  
Local: 360-664-7000  
TDD: 360-586-5450

**Return completed form to your employer**

Section 1: Personal Data - To Be Completed by Member and Returned to Employer

Social Security Number (See back of form)

Male
 Female

Gender (Check one)

[illegible][illegible]

Middle Name	Maiden Name

[illegible]

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City

--	--

State

--	--	--	--	--

Zip Code

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(+4 Optional)

M		M		D		D		Y		Y		Y		Y	
Date of Birth															
				-				-							
Home Phone Number															
				-				-							
Work Phone Number															

I hereby certify that all of the information I have entered on this form is true and complete.

\_\_\_\_\_  
Signature of Employee

Date \_\_\_\_\_

## Section 2: To Be Completed by Employer and Returned to DRS

<div></div>	M	M	D	D	Y	Y	Y	Y	<input type="checkbox"/> WSPRS <input type="checkbox"/> PERS <input type="checkbox"/> LEOFF <input type="checkbox"/> TRS <input type="checkbox"/> Other Plan _____	<input type="checkbox"/> Plan 1 <input type="checkbox"/> Plan 2 <input type="checkbox"/> Plan 3	<input type="checkbox"/> Elected Official <input type="checkbox"/> Gov-Appointed Official <input type="checkbox"/> City, County, port district or PUD Manager or Administrator
Reporting Group	First Date of Employee Eligibility								Retirement System - check one	Plan	Special Empl. Type

[illegible]

Print or type employer name and mailing address below:

I hereby certify that all of the information entered on this form is true and complete and that the employee's Social Security Number has been verified.

Print Name \_\_\_\_\_

( )

Title of Personnel or Payroll Representative

Phone Number

Signature \_\_\_\_\_

This form requests that you provide your Social Security Number. Internal Revenue Code Sections 6041 (A), and 6109 authorize DRS to solicit your Social Security Number.

- The disclosure of your Social Security Number to DRS is mandatory.
- DRS will use your Social Security Number to ensure that any amounts disbursed under your account are properly reported to the Internal Revenue Service and as a reference number for tracking all data with regard to your retirement account.
- DRS will not disclose your Social Security Number to any party unless required by law.